**Tom GARCIA**

Office Support

**CONTACT**

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Dublin, Ireland

**EDUCATION**

Bachelor’s degree in ……………. at Dublin University, Ireland

Highschool diploma at Dublin Highschool, Ireland

**SKILLS**

Communication

Microsoft Excel

Microsoft Word

Database management

**LANGUAGES**

English (Native)

Irish (Native)

French (Fluent)

**PROFILE**

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**EXPERIENCE**

Office Support [April 2016 - May 2019]



Office Support [January 2015 – March 2016]